

UNITS OF COMPETENCY

Introduction to the Beauty Industry, including Professional Ethics and Practice The beauty and cosmetic industry is explained during orientation. Students learn how to conduct themselves ethically and responsibly as professionals by understanding and applying a Code of Practice. Throughout the duration of the course, Personal Development classes take place to teach students important life skills, such as negotiation skills, team building and motivation skills are included in the course. Students learn conflict resolution skills, planning skills, assertiveness and group presentation skills.

- WRBCS203B** Provide Service to Clients - Client cleansing and skin care applications to compliment the perfect make-up are taught, with the emphasis on sales and home care advice.
- WRRCS1B** Communicate in the Workplace - Students learn the necessary skills to effectively communicate and relate to a diverse range of clientele and staff in the workplace. Areas covered are telephone skills, salon reception skills, presentation and 'team' building.
- WRRER1B** Work Effectively in a Retail Environment - A safe, secure, hygienic workplace protects clients and retail cosmetic assistants and ensures an efficient work area.
- WRRLP1B** Apply Safe Working Practices - Students focus on all aspects of making the workplace safe, efficient and free from danger, including first aid procedures.
- WRRM2B** Perform Routine Housekeeping Duties - Students learn procedures for maintaining a clean work area, according to salon/store policies and government health and hygiene regulations/legislation.
- WRRM1B** Merchandise Products - Students learn how to place and arrange merchandise, display price tickets and labels, maintain displays and protect merchandise.
- WRRS1B** Sell Products and Services - Students learn how to apply product knowledge, approach clients and gather the necessary information to retail beauty products. They learn how to educate their clients on the benefits of the products, overcome objections, maximise sales opportunities and close the sale.
- WRBCS201B** Conduct Financial Transactions - Operating point of sale equipment is covered in this unit, plus performing point of sale transactions, completing sales, wrapping and packing goods and reconciling takings. Credit card and EFTPOS procedures are taught.
- WRBFS202B** Design and Apply Make-Up - The art of applying make-up skilfully involves a process of careful application, corrective make-up techniques for the eyes, lips and face shape and harmonious colour choice for the client and the occasion. The theory behind creating professional make-up is taught to enable students to apply day and evening make-up.
- WRRCA1B** Operate Retail Equipment - Students learn how to maintain retail equipment, operate data entry equipment and apply keyboard skills.
- WRBFS201B** Demonstrate Retail Skin Care Products - Students learn how to successfully identify a client's skin type, prepare skin cleansing, according to health and hygiene requirements and salon/store procedures. Students learn how to cleanse the face, apply skin care products and advise on further product use.
- WRR1B** Perform Stock Control Procedures - Students learn how to reconcile invoices, and unpack and dispatch stock.
- WRRLP2B** Minimise Theft - This unit covers strategies for minimising theft, customer and personnel checks, electronic surveillance and security facilities.

WRBFS203B	Design and Apply Make-Up for Photography - The skills required for photographic make-up are covered, including skilful application under various lighting conditions. The unit covers black and white photography, catwalk make-up, wedding make-up requirements, and special event/portrait make-up.
WRBFS204B	Design and Apply Remedial Camouflage - The art of applying make-up for remedial purposes and camouflage techniques are taught. Products used for remedial and camouflage make-up are discussed and the skilful applications taught.
WRBBS201B	Provide Manicure and Pedicare Services - The procedure for manicure and pedicure are taught, with particular attention to the anatomy of the nail, hand and arm. Diseases and disorders of the nail and contra-indications prohibiting the treatment are taught.
WRBCS306B	Advise on Beauty Services - Development of product knowledge and services available to clients are covered in this unit. Students learn the skills necessary to recommend the best service and products to clients, including specialised beauty plans.
WRBCS305A	Apply Knowledge of Skin Biology to Beauty Treatments - The Trainee Beauty Therapist will develop an in-depth understanding of skin health and care by learning the structure and function of the skin, and gain skills to apply this understanding to the application of beauty treatments.
WRBCS411A	Apply Knowledge of Nutrition to Beauty Therapy Treatments - Students gain knowledge to apply nutrition in the diagnosis of skin conditions and skin problems and methods for remedying these problems in facial and body treatments.
WRBCS408A	Apply Knowledge of Anatomy and Physiology to Beauty Therapy Treatments - Students learn to identify and describe the fundamental and scientific principles of anatomy and physiology and the relationship between structure and function. They learn the relationship between Anatomy and Physiology and the effect of beauty therapy treatments to the normal functioning of human cells, tissues and organs and learn to recognise physical abnormalities which allow specific treatments to be performed.
WRBCS409A	Apply Knowledge of Skin Science to Beauty Therapy Treatments - Students learn to identify and describe the general anatomy and physiology of the skin and its accessory structures. They learn to understand and describe the mechanisms of skin growth, repair and assess the condition of the skin to recognise normal variants in skin conditions and any abnormalities and infections that may be present. The unit includes understanding the effects of beauty treatments on the skin.
WRBCS410A	Apply Knowledge of Electricity to Beauty Therapy Treatments - This unit provides the knowledge and skills to safely and effectively operate electrical equipment in a salon and use electrical currents and fields in facial and body treatments.
WRBBS407B	Provide Body Treatments - Body Massage techniques and treatments are taught including use of electrical equipment for cosmetic and figure purposes.
WRBCS412A	Apply Knowledge of Cosmetic Chemistry to Beauty Therapy Treatments - Students acquire the knowledge and skills to identify and describe the chemical composition of products and treatments used in beauty therapy and to understand the effects on the body.
WRRER2B	Co-Ordinate Work Teams (Professional Development) - Students gain basic knowledge of the beauty therapy profession and related industries, the professional networks and how to evolve within and promote the profession.
WRBSS302B	Provide Temporary Epilation and Bleaching Treatments - Students learn how to perform temporary hair removal

techniques in compliance with industry, occupational health and safety standards. The theory of the structure of the hair and associated structures is taught.

- WRBCS407A** Develop a Treatment Plan for Beauty Therapy Treatments - Students gain the skills necessary to analyse clients' requirements, characteristics, contra-indications, precautions and determine the most effective treatment plan. Students develop treatment plans according to the client analysis and provide feedback to achieve desired outcomes.
- WRBFS406B** Provide Facial Treatments - Students learn how to design, recommend and perform facial treatments on clients, incorporating the use of specialised techniques, products and equipment. Students learn facial massage techniques and facial treatments.
- WRBFS407B** Provide Advanced Facial Treatments - Students learn how to apply advanced skills and treatments to skin types, including mature and prematurely aged skin, red and flushed (erythema) skin types, mature, seborrhea and acne skins as well as advising on further treatment and home care.
- WRBFS305B** Provide Lash and Brow Treatments - Students learn how to skilfully apply lash treatments, such as lash colouring, perming and false eyelashes. Brow treatments, such as shaping and tinting, are also taught.
- WRBSS201B** Pierce Ears - This unit provides the knowledge and skills for correct ear piercing techniques while observing safe working practices, health and hygiene regulations.
- WRBCS204A** Apply Knowledge of Nail Science to Nail Services - The role of the skin and hands are explored in this unit, which covers the anatomy of human skin and nails, including an in-depth look at common problems and treatments.
- WRBBS202A** Apply Gel Nail Enhancement - This unit provides the student with professional skills for the application of French gel nails, coloured gels and tips. Extensive practical training is given which enables the student to develop the correct technique.
- WRBBS203A** Apply Acrylic Nail Enhancement - Professional skills are developed in Sculptured nails, Overlays, French application, corrective techniques for problem nails and maintenance of artificial nails. Extensive practical training is given.
- WRBCS202A** Apply Techniques to Update Beauty Industry Knowledge - Techniques are taught which easily allows the student to update and access knowledge through various avenues within the beauty industry to improve the quality of day to day work performance.
- WRBBS408B** Provide Aesthetic Aromatic Massage - Students learn to design, recommend and perform aromatherapy treatments in accordance with strict professional, occupational health and safety standards. The unit includes client consultation, performing a full aromatherapy body massage, selecting pre-blended essential oils.
- WRBBS509A** Plan the Spa Program - This unit teaches the trainee beauty therapist to consult with clients to select and sequence a desired spa treatment with focus on client care. The student will also learn the spa products including mud, clay, algae and marine salt body wraps, hydrotherapy, exfoliation, body bronzing, AHA and BHA peels and cellulite and toning treatments.
- WRBBS510A** Provide the Spa Program - The necessary skills to perform an entire spa treatment are covered in this unit. The student will gain an understanding of the process from beginning to end, including specialised client care, spa equipment, products, sequencing, timing and client aftercare.
- WRBCS513B** Investigate New Products and Services - Introduces the student to the elements of marketing and provides basic skills and tools necessary to manage and market a business, covering legal requirements, communication skills, merchandising and market analysis.

- WRBBS511A** Apply Aromatic Plant Oil Chemistry to Beauty Therapy Treatments - In this unit students develop an understanding of the properties and chemistry of aromatic plants and how to apply this for identified purposes and beauty treatments.
- WRBBS512A** Blend a Range of Aromatic Plant Oils for Beauty Treatments - The trainee beauty therapist gains the expertise to blend a range of aromatic plant oils to perform a range of beauty treatments.
- WRBBS514A** Provide Superficial Lymph Drainage Massage - In this unit the student gains education on the Lymphatic System which is then applied through techniques for superficial manual lymph drainage massage for the face and body.
- HLTREM6A** Provide the Massage Treatment - Students gain the knowledge to recommend and perform body massage on clients incorporating the use of specialised techniques, products and equipment.
- HLTREM7A** Plan the Massage Treatment - Students gain the knowledge to plan and assess individual client needs to recommend specific massage therapies designed to suit the individual, and understanding the relevant codes of ethics and conduct and government legislation.
- BSBSBM404A** Undertake Business Planning - This unit provides the knowledge and skills to implement small business management and operations in a beauty salon. Practical knowledge is gained from beauty therapists, industry managers and salon owners. This includes their roles and responsibilities, the organisational structure and how to function effectively.
- BSBSBM401A** Establish Business and Legal Requirements - The unit covers all areas necessary to establish a salon including employee relations, co-ordinating work teams, legal and administrative requirements and developing a business plan.
- WRBSS503B** Provide Permanent Epilation - This unit of the Diploma of Beauty Therapy covers all aspects of electrology, including causes of hair problems, the study of the hair (trichology), bacteriology and disinfection, practical training in epilation techniques, consultation techniques, treatment organization, clinical pathology, common skin disorders and business practice in electrolysis.

TEL> 07 **3371 2055** (Intl: +61 7 3371 2055)
 FAX> 07 **3371 2927** (Intl: +61 7 3371 2927)
 EMAIL> info@qsb.com.au



First Floor, Roscommon House | 44 Benson Street, Toowong | Queensland. 4066, Australia.